

From: [Kerry Morrison](#)
To: [Kent Smith](#)
Subject: FW: Final logistics - July 30 CDA forum
Date: Thursday, July 23, 2015 7:41:15 AM
Attachments: [attendee list 20150722.xlsx](#)

From: David Downey [mailto:David.Downey@ida-downtown.org]
Sent: Wednesday, July 22, 2015 12:48 PM
To: Kerry Morrison <Kerry@hollywoodbid.org>; Marie Rumsey (MRumsey@ccala.org)
<MRumsey@ccala.org>; Dion Dwyer <ddwyer@downtownsac.org>; Kent Smith
<kent@fashiondistrict.org>; Lauren Schlau (laurens@lsconsult.com) <laurens@lsconsult.com>; Blair
Besten <blair@historiccore.bid>; Jessica Lall <jessica@southpark.la>
Subject: RE: Final logistics - July 30 CDA forum

Kerry,

Attached is the current list of attendees

Best,

David

David T. Downey, CAE

President & CEO
International Downtown Association
P: 202.798-5922 | M: 202.438.9714

[IDA 61st Anniversary Conference & Tradeshow](#) | San Francisco | Sept. 30-Oct. 3 2015

-----Original Appointment-----

From: Kerry Morrison [<mailto:Kerry@hollywoodbid.org>]
Sent: Wednesday, July 22, 2015 2:14 PM
To: Kerry Morrison; Marie Rumsey (MRumsey@ccala.org); Dion Dwyer; Kent Smith; Lauren Schlau
(laurens@lsconsult.com); Blair Besten; Jessica Lall; David Downey
Subject: Final logistics - July 30 CDA forum
When: Thursday, July 23, 2015 10:30 AM-10:45 AM (UTC-05:00) Eastern Time (US & Canada).
Where: conf call

Friends, we should be able to get through this call in 15 minutes.

Number
641-715-3620
Code
960217

Here is agenda for call.

One more push to secure attendance
Confirmation of speakers
How to address handouts and AV?
Check in table – can we get a volunteer
Break out groups

Iren, David,

we get a list of the registrants sent to us today – so we can see if there are any key people that we would want to personally invite?

<< File: Draft Agenda.docx >>